

University of California  
Santa Barbara

# PETITION TO ENROLL IN A GRADUATE COURSE

University of California, Santa Barbara  
Santa Barbara, CA 93106-2015  
Phone: 805-893-3592  
FAX: 805-893-2985  
<http://www.registrar.ucsb.edu>

The policy regarding enrollment by an undergraduate in a graduate course requires:

1. The students must have a minimum cumulative grade-point average of 3.0;
2. The student must have at least 12 units of upper-division credit with a grade of B or better in the subject of the graduate course;
3. Graduate courses completed by undergraduate students will not apply toward graduate degrees, unless taken while enrolled in a combined BS/MS program.

To enroll in a graduate course, take this petition with an unofficial copy of your transcript to the instructor for initial approval, and obtain signatures as required. Your signed petition must be returned to the Office of the Registrar by the registration deadlines listed in the current *Schedule of Classes*.

**Note for BS/MS Program Students in the College of Engineering:**

Students admitted to the BS/MS Program in Engineering may use this form to enroll in approved graduate-level engineering courses. **To enroll, obtain the Instructor's and Associate Dean's signatures only.** This form may be presented at any time during your regularly scheduled registration appointments.

Name \_\_\_\_\_ Perm \_\_\_\_\_  
Phone \_\_\_\_\_ Degree Program \_\_\_\_\_  
E-mail \_\_\_\_\_ Major/ Department \_\_\_\_\_

ACTION REQUESTED FOR:  Fall \_\_\_\_\_  Winter \_\_\_\_\_  Spring \_\_\_\_\_  Summer \_\_\_\_\_  
Year Year Year Year

College:  Letter & Science  Creative Studies  Engineering

Are you an EAP student?  Yes  No

Class: \_\_\_\_\_  
Subject Course # Enrollment Code Grade Option Units Instr. # Instructor name

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

**ADDITIONAL APPROVALS REQUIRED:**

**Instructor's Approval:**

I have seen the student's transcripts and verify that the student meets the above stated qualifications.  Yes  No  
If an exception is required, please explain why you support it.

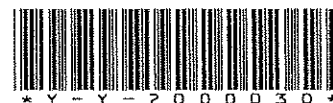
Instructor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Chair of Dept Offering Course \_\_\_\_\_ Date \_\_\_\_\_  
(Not Required for BS/MS students in the College of Engineering)

Dean/ Assoc. Dean of College \_\_\_\_\_ Date \_\_\_\_\_  
(Engineering and Creative Studies students only)

*Office of the Registrar Use Only*

Processed by \_\_\_\_\_ Date \_\_\_\_\_





DEPARTMENT OF MATHEMATICS  
PHONE: (805) 893-2171  
FAX: (805) 893-2385  
EMAIL: www.math.ucsb.edu

SANTA BARBARA, CALIFORNIA 93106-3080

### Graduate Level Math Course Requirements

In addition to the Registrar's requirements (see attached document) for enrolling in a graduate level courses, the Math department also requires the following:

**Successful completion of the following courses**

- Math 108A & 108B
- Math 111A, 111B, & 111C
- Math 118A, 118B, & 118C
- Math 122A & 122B

**A copy of your transcripts with all coursework to date**

The Math department can print out a copy for you.

**The Instructor makes the final decision**

If the instructor of the course feels you are underprepared for a graduate level course, they may deny your request.

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**To be completed by the student:**

Please check off the courses you have completed.

- Math 108A                      Grade \_\_\_\_
- Math 108B                      Grade \_\_\_\_
- Math 111A                      Grade \_\_\_\_
- Math 111B                      Grade \_\_\_\_
- Math 111C                      Grade \_\_\_\_
- Math 118A                      Grade \_\_\_\_
- Math 118B                      Grade \_\_\_\_
- Math 118C                      Grade \_\_\_\_
- Math 122A                      Grade \_\_\_\_
- Math 122B                      Grade \_\_\_\_

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**To be completed by the Instructor:**

I have verified the student's transcript.    Approved \_\_\_\_    Denied \_\_\_\_

Instructor Signature \_\_\_\_\_ Date \_\_\_\_\_